



WIRELESS E-911 SERVICES BOARD

October 10, 2001

9:30 a.m.

Crowne Plaza Hotel
555 E. Canal Street
Richmond, Virginia 23219

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| Members Present: | Jerry Simonoff, Chairman James McDonnell, Vice Chairman Melvin Breeden Edward Coglio Captain John Furlough | Terry Hall Tom Hanson William Landsidle Sheriff Ron Oakes Chief Julian Taliaferro |
| Members Absent: | Ralph Jones Chief Henry Stanley Robert Woltz | |
| Staff Present: | Steve Marzolf, Coordinator Mel Sheridan, Analyst Brenda Bolton, Administrative Assistant | |

CALL TO ORDER

Jerry Simonoff, Chairman, called the meeting of the Wireless E-911 Services Board (hereafter referred to as the Board) to order at 9:30 a.m., Mr. Simonoff welcomed all in attendance.

ACTION AGENDA

Senator John Watkins made a presentation to the Board with respect to a proposed statewide joint GIS/911 base mapping initiative. During the presentation, he made the following 2 requests of the Board:

1. The Board partner with Virginia Geographical Information Network (VGIN) in this initiative.
2. The Board provide funding for the base mapping initiative.

Mr. Breeden made a motion, seconded by Captain Furlough for the Board to partner with VGIN to release an RFP for a statewide joint GIS/911 base mapping initiative; passed 10-0-0.

Mr. Breeden made a motion, seconded by Mr. Hanson that the following guidelines apply to the joint RFP; passed 10-0-0:

1. Localities that have completed digital orthographic photography to the state specification will be reimbursed the amount of money that the Commonwealth would have expended for their jurisdiction.
2. The contract will be brought before the Board prior to its execution.
3. Any future revenue generated from this product will be returned to the Board.

Mr. Oakes made a motion, seconded by Captain Furlough, that the Board minutes of August 8, 2001 be approved as presented; passed 10-0-0.

Mr. Marzolf gave a financial report on the status of the Wireless Fund (see attached).

Mr. Marzolf gave the Board an overview of the monthly reports filed by each CMRS Providers.

Mr. Marzolf made a presentation regarding the FY 2001 Annual Report. Mr. Hall made a motion, seconded by Sheriff Oakes to release the report as presented; passed 10-0-0.

Mr. Marzolf presented True-up reports for FY 2001. The reports were divided into the following 3 categories:

1. Over (owe the Board money)
2. Under (the Board owes money)
3. Carry-over
 - a. specific equipment costs
 - b. do not have call-load data

Chief Taliaferro made a motion, seconded by Mr. Breeden that the following true-up reports be accepted as "over":

Eastern Shore 9-1-1
Hampton Police Communications
Hanover County ECC
Portsmouth Police Communications
Powhatan County Emergency Services
Rockbridge Regional PSCC
Shenandoah County Emergency Services
Suffolk Police Communications
Winchester Fire/Rescue Communications
York County Fire Communications

Mr. Hanson made a motion, seconded by Mr. Hall that the following true-up reports be accepted as "under":

Alexandria Police Communications
Charlottesville, UVA, Albemarle County ECC
Danville Emergency Services
Fairfax County PSCC
Hampton Police Communications
Henrico County
Loudoun County Fire Communications

Martinsville – Henry County 9-1-1
Newport News Police Communications
Norfolk Emergency Services
Pittsylvania County Emergency Management
Prince William County PSCC
Twin County E-911
Virginia Beach Communications Division
Westmoreland County

Mr. Hall made a motion, seconded by Sheriff Oakes that the following true-up reports be accepted as “carry-over – with specific equipment costs”:

Arlington County PSCC
Chesterfield County ECC

Sheriff Oakes made a motion, seconded by Chief Taliaferro that the following true-up reports be accepted as “carry-over – do not have call-load data”:

Clarke County 9-1-1
Bedford Communications Center
Frederick County PSCC
Middlesex County
James City County ECC

The following true-up reports were tabled until November:

Chesapeake Police Communications
Culpeper Joint 9-1-1 Center
Lynchburg ECC
Orange County Communications
Richmond Police Communications
Warrenton – Fauquier Joint Communications Center

No true-up reports were received from the following:

Christiansburg Police Communications
Louisa County Emergency Services
Montgomery County

Mr. Hall brought to the attention of the Board that some of the FY 01 True-ups posted on the office website contained personal information that he felt should be removed. Both the Board and Staff concurred with the necessary actions to be taken as soon as possible following the meeting.

OLD BUSINESS

Mr. Hall stated that the southeastern PSAP group is moving forward with Phase I Wireless implementation.

NEW BUSINESS

Mr. Marzolf announced that Modis, Inc. has been named as the vendor that was awarded the E-911 Consultant Study. The negotiated price for this study is \$149,000 and will begin immediately.

Mr. Marzolf discussed a memorandum received from Westmoreland County (see attached) regarding the funding formula used to determine grant eligibility. Their concern is that the formula is unfair to smaller jurisdictions. As a result of Board discussion, it was determined that a work group that consists of Mr. Risavi, Westmoreland County, Mr. Eades, Northumberland County, and Mr. Pennell, Lancaster County, along with 2 Board members, Mr. Hanson and Chief Taliaferro, be formed to determine the fairness of the present formula and if needed, propose a solution. In addition, Jim Davis of Pittsylvania Co and Ed Smyth of Mathews volunteered to participate.

Mr. Marzolf briefed the Board on 2 additional items that PSAPs have asked to be funded as part of the wireless funding grant guidelines:

1. Emergency Medical Dispatching (EMD) costs
2. Language Line expenses

The Board referred the 2 issues to the PSAP work group for consideration and recommendation.

Mr. McDonnell discussed the potential for multiple CAS upgrades to the LEC tandems across the state. He asked the Board to consider negotiating the cost reimbursement of these upgrades directly with the major LECs to preclude the necessity for it to be done by the individual PSAPs. General discussion by the Board was supportive of this recommendation.

Mr. Hall spoke to the Board regarding a memorandum he had received from Mr. Simonoff relative to a switch replacement by Sprint. There was general discussion with no action taken by the Board.

Mr. Simonoff offered the opportunity for general comments from the public.

With no other business to be discussed, the meeting was adjourned.

Respectfully submitted,

Brenda A. Bolton
Administrative Assistant
Public Safety Communications
Department of Technology Planning

Approved by Board: _____
(date)